



Marina High School

Parent-Teacher-Student Association

298 Patton Parkway ♦ Marina, CA 93933

831-583-2060

August 19, 2013

Special Meeting of MaHS PTSA Executive Committee

Meeting Minutes

Meeting Called to Order: 6:14 pm

Present: Mike Graham, Erica Graham, Mark Cohan, Sabrina Guevara, Mary Santana, Kelly Holback, Sean Roach (ex-officio)

No guests

Meeting opened with general introduction of 2013-2014 MaHS PTSA Executive Committee.

Old Business:

- Treasurer Cohan presented brief review of 2012-2013 MaHS PTSA financials. 2011-2012 financials and budget were briefly discussed. 2012-2013 financials and budget were not available; Treasurer Cohan indicated that very little income occurred during 2012-2103 and only major expense was SoberGrad. Treasurer Cohan indicated 2012-2013 financials and budget would be presented at next meeting
- Treasurer Cohan presented brief review of 2012-2013 MaHS PTSA membership but did not have 2012-2013 membership numbers
- Principal Roach gave brief update on MaHS students and staff. API scores are up. Student body is at 580, with freshman as the largest class. 11 of 34 staff are new to MaHS.

New Business:

- President Graham presented his idea for structure of 2013-2104 Executive committee and meetings. Goal is to consolidate membership base and successfully hold a few key events and fundraising. In order to most effectively utilize meeting time, the executive committee will meet monthly, and the general membership will meet quarterly
- President Graham opened general discussions of goals for 2013-2104 PTSA activities. Focus on three themes: staff appreciation; grant writing/fundraising for specific academic/athletic programs; events for general student body. Principal Roach indicated that progress in any/all of these themes would be appreciated.



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- Secretary Graham proposed initial staff appreciation event on August 28th, 7 am in teacher lounge. General discussion agreed on waffles, eggs, sausage and bacon, with most items donated by local vendors. Principal Roach will announce to all faculty and staff. New membership forms will be available at the breakfast
- President Graham presented ideas for Marina STAR scholar athlete program and Ancient Mariners volunteer group to be further discussed at next meeting
- VP Membership Holback indicated new membership forms would be used August 29th at Back to School night for initial membership push, and will be put in every faculty staff box. President Graham proposed new www site with online membership application and new email list. Motion to approve (Cohan), Second (E. Graham), unanimous vote of approval
- Secretary Graham initiated brief discussing of fundraising goals, including rejuvenation of gift wrapping event that potentially uses the MYSA snack bar, and working the marathon, races, airshow
- President Graham initiated the new calendar and will post online. Next executive committee meeting Sept 16th, 6 pm MaHS admin office.
- Presentation of by-laws and discussion of proposed changes by President Graham was tabled until future meeting
- Presentation of proposed budget by Treasurer Cohan was tabled until future meeting
- President Graham proposed appointment of Mary Santana (Secretary) and Sabrina Guevara (Hospitality) to Executive Committee, and reappointment of Secretary Graham to VP Ways and Means. Santana, Guevara, Roach were excused and proposed appointment and reappointments were approved unanimously

Meeting Adjourned: 7:34 pm

Respectfully submitted

Erica Graham

Out-going MaHS Secretary