



# Marina High School

## Parent-Teacher-Student Association

298 Patton Parkway ♦ Marina, CA 93933  
831-583-2060

November 3, 2014

Monthly Meeting of MaHS PTSA Executive Committee

Meeting Minutes

Meeting Called to Order: 6:08 pm

Present: Mike Graham (President), Erica Graham (VP Ways and Means), Mary Santana (Secretary), Kelly Holback (VP Membership), Sabrina Guevara (Hospitality), Jesse Tamayo (historian), Joe Williams (ex-officio),

Absent: Virginia Meachum (Treasurer), Jeanie Johnson (Vice-President), Alex Baskoro (ex-officio),

No introductions, No Guests

Old Business

- Previous meeting minutes were presented for reading, corrections made.
- Principal Williams presented an update on the WASC program progress. Teachers are currently working on stage 4, focus on learning. The School Site Council currently consists of 2 community members, the Principal and the Vice principal and they are addressing a safety plan, budgets and decreased funding. By December, he is hoping to have a rough draft of the 200 page report and will have reconstituted the School Site Council.
  - Conferences were held last week and the evening session was well attended. Last week was Halloween activities and this week is Spirit Week, with Homecoming dance on Saturday. The High School Exit exams for Juniors and Seniors will be on Tuesday.
  - There will be a community meeting on November 19, in relation to proposed changes in graduation requirements which will affect the Freshman and Sophomore classes.
  - November 30 is the deadline for CSU and UC applications.
  - Students will have the week of Thanksgiving off.
- Treasurer Meachum was not present. No PTSA budget was discussed.
- President Graham presented VP Holback with a list of certificated teachers and staff. We currently have 91 members and need all 29 certificated staff members to qualify for the \$1000 grant. There will be an email blast beginning soon, which may further increase membership.



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- Staff appreciation breakfast will be November 12. Some discussion was made, as to who will bring what. The next staff appreciation lunch on December 10 will be Italian. The next board meeting will be on Monday, December 8.
- Some discussion was had, regarding staff members participating in the Senior trip and Sober grad night activities. The school needs to limit liability for non- school events. Principal Williams will have to talk with Dan Albert and let us know what effect this will have on PTSA's ability to plan these events.
- Santa House facility is secured. The plan is to have window decorating done by Black Friday and open the doors on December 13<sup>th</sup>. Someone dressed as Santa can hand out flyers on Black Friday and the hours of operation will be painted on the windows. President Graham suggests more advertising, in the way of donated radio ads and press releases. A professional camera person will be needed for a total of 6 days. We will seek a printer donation from Best Buy. We still have wrapping paper and decorations left from last year, so expenses should be lower. VP Ways and Means Graham handed out donation requests letters that can be photocopied so that board members can use them in requesting donations of any kind.
- President Graham announced that Elaine McMullen from PBIS (safety council) would like someone from the PTSA to sit on the council.

No new business.

Meeting adjourned at 6:48 pm.

Respectfully submitted  
Mary Santana  
MaHS PTSA Secretary