



# Marina High School

## Parent-Teacher-Student Association

298 Patton Parkway ♦ Marina, CA 93933  
831-583-2060

October 13, 2014

Monthly Meeting of MaHS PTSA Executive Committee

Meeting Minutes

Meeting Called to Order: 6:10 pm

Present: Mike Graham (President), Erica Graham (VP Ways and Means), Mary Santana (Secretary), Kelly Holback (VP Membership), Virginia Meachum (Treasurer), Sabrina Guevara (Hospitality), Jeanie Johnson (VP), Joe Williams (ex-officio), Lupe Lopez (Member)

Not present: Jesse Tamayo (historian), Alex Baskoro (student-officio)

No introductions, No Guests

Old Business

- Previous meeting minutes were presented for reading, and filed.
- VP Ways and Means Graham verifies that we are in compliance and can pay for the transportation for the Grad Night trip.
- Principal Williams presented an overview of the WASC accreditation program that the teachers are working on including teacher's self-study, a school profile, an action plan reflection, summary focus groups, which ties into school funding programs and school board funding. Next week they will make sure that the School Site Council is done correctly.
- Upcoming social aspects at school include football homecoming, volleyball, the end of the first quarter, intervention meetings, and conferences.
- Treasurer Meachum reports that financials are still in progress. Signature cards are needed at the bank upon every membership change. There will be an audit prior to Meachum officially taking over the finances and the tax returns for last year need to be filed by next month. She is planning to attend PTSA training and is working on a budget report.
- Membership is doing well this year and we will not hold a membership drive. We will start the process of changing the membership dues for next year.
- Staff appreciation lunch is set for Wednesday, October 15 at 12:45. Each member present signed up to make a contribution. The next staff appreciation is set for Wednesday, November 5. It will be a continental breakfast.
- Utilizing the membership lists, President Graham will be setting up PTSA email broadcasts.
- Santa House dates are set for December 13, 14 and 20-23. The next step is to secure the building, and schedule volunteers. We are looking for a professional photographer to help increase the quality of the photographs and raise the pricing.
- VP Ways and Means Graham is working on setting up a candy apple fundraiser, for students to raise money to help pay for Grad Night. Order must be placed by October 31<sup>st</sup>.
- We need to find out who the Senior class advisor will be to facilitate the PTSA getting info to the Seniors and collecting money for Grad Night.



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- A PTSA calendar was presented with the meeting agenda.

No new business.

Meeting adjourned at 6:57 pm.

Respectfully submitted  
Mary Santana  
MaHS PTSA Secretary